

NEIL ABERCROMBIE
GOVERNOR



STATE OF HAWAII
OFFICE OF INFORMATION MANAGEMENT & TECHNOLOGY

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OIMT-CORR XX.XXX.X

Information Technology Steering Committee (ITSC)
November 21, 2012
Meeting Minutes

Members Present:

Chair Sanjeev "Sonny" Bhagowalia, Chief Information Office, State of Hawaii
David Keane, Department of Human Resource Development, State of Hawaii
Philip Mow, Director Information Technology, Hawaiian Electric Company
Sterling Yee, Department of Commerce and Consumer Affairs, State of Hawaii
Liane Moriyama, Administrator, Hawaii Criminal Justice Data Center
Kyle Yamashita, House of Representatives, State of Hawaii

Members Absent:

David Lassner, Vice President for Information Technology and Chief Information Officer, University of Hawaii
Garret Yoshimi, Vice President and Chief Information Officer, DTRIC Insurance
Gordon Bruce, Chief Information Officer and Director of Information Technology, City & County of Honolulu

Other Attendees:

Debra. A. Gagne, Office of Information Management and Technology, State of Hawaii

I. Call to Order

A. Chair Bhagowalia called the meeting to order and confirmed quorum at 10:17 a.m.

II. Approval of Minutes –September 27, 2012

A. Member Yee moved to approve minutes. Motion was seconded by member Mow. Vote to approve was unanimous.

III. Public Testimony

A. There were no members of the public present at the meeting. No public testimony was presented.

NASCIO – National Association of State CIOs

Chair Bhagowalia attended the annual NASCIO conference in October. Additional information regarding the conference can be found at www.nascio.org. Chair Bhagowalia suggested an approach to share mobile apps via a shared states registry, which was well received by NASCIO.

The NASCIO CIO survey results have been published. It is noteworthy that the key issues cited parallel our transformation efforts. The NASCIO Cyber security study was also released. The study concludes that privacy is a major worry for many states and cyber-security is a strategic imperative. The State of Hawaii's new cyber-security strategy, published by OIMT, is consistent with Federal and National best practices.

Additionally, the Center for Digital Government released their state ratings. Hawaii was rated a respectable B- grade for 2012.

IV. CIO Updates

A. Business and IT/IRM Transformation Plan

Plan has been well received locally and nationally. The State of Hawaii received a letter of commendation from NASCIO for the Plan. Steve Fletcher, the former Utah CIO, provided support for the Plan and is now serving as the Federal FirstNet Executive in Washington D.C. Chair Bhagowalia added that he would be travelling to D.C. soon and to discuss federal funding for the State's IT initiatives with various departments. It is noteworthy that about 30% of the State's budget is comprised of federal funding.

B. OIMT Staff Additions

Chair Bhagowalia announced the following OIMT staff additions:

- Randy Baldemor, Deputy Chief Information Officer – Business Transformation and Program Management
- Keone Kali, Deputy Chief Information Officer – Operations
- Paola Saibene, Senior Program Manager – Enterprise Resource Planning (ERP)

C. ERP Flagship Program

OIMT is proceeding with the first phase of the multi-phase, multi-year program, which will have statewide impact. Under this \$15 million dollar project, the following deliverables are being developed:

- Business case
- Infrastructure, Applications and Job skills benchmarks
- Security benchmark
- Requirements for ERP solution
- Request for Proposal

From the job skills benchmark, we determined that Program Management (PM), amongst other skills, is not a widely available skillset throughout the state. It was suggested by David Keane that civil service reform, similar to the type that former Department of Human Services Development (DHRD) Director, Mike McCartney, started years ago, may be in order at this point.

D. Projects and Acquisitions (Supplemental: FY 13)

Some key acquisition efforts include: Data Center Assessment, Tax Analytics, and OneNet. IT acquisition has been challenging, but OIMT has been working with the State Procurement Office (SPO) to expedite the process. However, as the IT/IRM acquisitions require thorough understanding of IT specifications, the committee suggested that new IT acquisition processes be explored and discussed with the Governor's office, the CIO, Department of Budget and Finance, and the Legislature. Recommended solutions could then be presented and discussed with SPO.

E. Hawaii Digital Government Summit

The Conference is scheduled for Tuesday, December 11, 2012. OIMT is working with the Center for Digital Government who will be responsible for the logistical and event planning elements.

V. Next meeting

- A. Our next Meeting is scheduled for January 24, 2013. The December 27, 2012 meeting will be cancelled due to lack of quorum.

VI. Adjournment

- A. Meeting was adjourned at 11:20 a.m. Member Yee moved to adjourn. Motion was seconded by member Mow. Vote to adjourn was unanimous.